

Instructions for Requesting NHIMA Scholarship

APPLICATION: Print or use a typewriter to complete the application form in detail. Please note the deadline date at the top of the application form.

LETTERS OF RECOMMENDATION: Two letters of recommendation are required, one of which must be from your HIM Program Director. Other recommendations may be from previous instructors, employers, practicum supervisors, or other professional contacts. These individuals should be knowledgeable of your character and ability.

TRANSCRIPTS: Submit a transcript of all credits earned at your current school, as well as any other colleges or universities you have attended.

FUTURE GOALS: Prepare a letter to the NHIMA Executive Board describing your future plans as a health information management professional. This letter will be used to determine your dedication to the profession and should address at least two of the following:

- a. Why you chose HIM as a career.
- b. What you think the HIM profession will do for you.
- c. What contributions you feel you can make to HIM practice.
- d. Why you considered the NHIMA scholarship fund.

VERIFICATION OF MEMBERSHIP IN AHIMA: Submit a copy of your membership card.

SCAN and EMAIL TO: cburbach@frhs.org