News & Views

March 2007

NHIMA
NEBRASKA HEALTH INFORMATION MANAGEMENT ASSOCIATION

An Affiliate of **AHIMA**
American Health Information Management Association®

President's Message

Dear NHIMA Members:

Our spring conference is drawing near. It is in Ogallala on April 19 and 20 this year. I hope to see many of you there. The Spring Conference is also our annual meeting. The annual report will be published on the NHIMA web site before the meeting in April. Members attending the meeting should print their copy prior to the meeting as copies will not be furnished there.

The conference theme is Saddle Up and Get "EHR" Done. With the theme, the focus is obviously on e-HIM and the EHR. This fits right in with the "e-HIM" strategic initiative in our NHIMA Strategic Plan for 2006-2008. The Strategic Plan will also be published on the NHIMA web site for review/printing by our members. Once again, our NHIMA Strategic Plan is in alignment with the AHIMA Strategic Plan. Our four primary strategic initiatives and action plans are as follows:

e-HIM
- Promote our HIM profession to be involved in state and regional task forces
- Evaluate the feasibility of adding e-HIM Chair and EHR Roundtable to the NHIMA structure
- News & Views articles on various e-HIM topics
- One educational opportunity at each NHIMA conference
  - *Measure/Outcome: Spring Conference 2007 theme is Saddle Up and Get "EHR" Done   4/07*

EDUCATION
- Assist HIM programs in finding placements in clinical experiences for HIM students in our state
- Mentor HIM students and new graduates
- Open communication between academic world and work environment

OUTREACH
- Promote EHR education to nursing and other health care related fields
- Continue to support Consumer Education Coordinator
- Participate in community interoperability projects
- Advocate for implementation of personal health records
- Support full implementation of CCHIT to achieve its mission (list of CCHIT approved vendors)
- Publicize the value of HIM and achievements of HIM professionals to the industry and the public
- Promote value of certification in HIM

SUCCESS BY ASSOCIATION
- Coordinate continuing education between AHIMA and NHIMA on EHR, e-HIM, ICD-10 to achieve excellence in state programming
- Research core services and determine areas addressed and areas not addressed
- Promote the benefits of membership to AHIMA and NHIMA
  - *Measure/Outcome: Free Privacy Guide   9/06*
  - *Measure/Outcome: Coding Workshop free to NHIMA members   11/06*
  - *Measure/Outcome: Have Dan Rhodes attend a conference*
- Evaluate governance on the NHIMA Board
- Consider feasibility of a Coding Roundtable position or an e-HIM position
- Adopt revised bylaws regarding definition of "active" member
  - *Measure/Outcome: Approved at the 2/2/07 NHIMA Board Meeting*

The achievements or planned actions to date with this new NHIMA Strategic Plan are italicized. As you can see, we have already had a couple of outcomes and have a few more outlined. The NHIMA Board will develop measures and outcomes on an ongoing basis. The Strategic Plan is a dynamic document that the Board reviews and updates at each Board Meeting. e-HIM/EHR training and education and the value of certification/membership will be major focuses over the next two years. We feel we have a good start on delivering some outcomes and measures of success. Our Strategic Plan helps guide our activities and helps keep us aligned with AHIMA's initiatives.

Again, I hope to see many of you at the 2007 Spring Conference and Annual Meeting in Ogallala. The program should provide great information on EHR and legal record issues. There is also a networking reception after the conference on Thursday. Should be a great time and very educational!

Best regards,

Donna A. Keller, RHIT

Donna Keller, RHIT
NHIMA President

We want to hear from you

As you all know, NHIMA sponsors two conferences per year – a spring conference and a fall conference. The Board will be exploring the possibility of transitioning to one large NHIMA Conference per year. We want to know your opinion on this issue. There will be a polling question posted on the Geographic: Nebraska CoP from March 5 to April 15. Please log on and give us your feedback.

Welcome to New NHIMA Members

Star Hoeppner
Mahnaz Oveisi

Shannon Schwartz
Tomeka Scott
Trisha Kelsay

Christine Winter
Shanda Meeks

NHIMA Scholarship
To download the Scholarship Fund Policy and Application Form, go to www.nhima.org. Applications are due May 1.

Member News

Congratulations to Stephanie Taylor. Her son, Noah Shane Taylor, was born January 20, 2007 at 12:35 p.m. He was 9 pounds 15 ounces and 21″ long.

NHIMA Distinguished Member Award Policy

TITLE: DISTINGUISHED MEMBER AWARD   Number: 3.14   Effective: 2/4/05

PURPOSE: To nominate an NHIMA member for outstanding NHIMA.
PROCEDURE:
1. Place the nomination for Distinguished Member Award form in <u>News and Views</u> publication prior to the Spring Conference.
2. May also place the nomination for Distinguished Member Award form in with the NHIMA ballot mailing.
3. Nominations are sent to the NHIMA President.
4. After nominations received, contact Board of Directors to vote on the results received.
5. President-Elect orders plaque for Distinguished Member with name and date. This may take several weeks. Flowers may be given at NHIMA business meeting to the distinguished recipient and will also need to be ordered.
6. Announce Distinguished Member Award winner at the end of the Annual NHIMA Business Meeting held during the Spring Conference and present plaque (if available). Flowers may be given to the distinguished recipient at the NHIMA Business Meeting.

See the last page of this newsletter for the Nomination Form – due March 31st.

Mark Your Calendar!
NHIMA Spring Conference in Ogallala - April 19-20, 2007

April 19, 2007

 7:30   Registration Roundup
 8:00   Welcome - *Ranae Race, RHIT*
 8:15   Buffalo Bill & Friends
         Buffalo Bill aka Bruce Richman
 9:00   Life After HIPAA
          Pat Henrickson, MS, RHIA, CHP, CPHQ
10:15   Break
10:30   Revenue Cycle & the EHR
          Chris Meyers, RHIA
12:00   Lunch
 1:15   NHIMA Annual Business Meeting
          Donna Keller, RHIT, NHIMA President
 2:15   Break
 2:30   Are You Ready for the Reporting
          Roundup?
          Julie Smith, RN, BSN, MHA
 3:30   Lessons Learned: Implementing a
          Clinic EMR
           Ranae Jestila, MT,ASCP,SH
           Pam Vulgamott, RN,MBA
 5:00   Networking Reception
           Refreshments & Hors d'oeuvres
 6:00   *Dave Knight, Cowboy Poet*
 7:00   Mansion on the Hill (tour available)

April 20, 2007

 7:30   Registration
 8:00   Legal Issues of the EHR/EMR
          Kristine Gates, JD
 9:30   Present on Admission/Severity DRG's
          Rachelle Solko, RHIA
10:15   Break
10:30   Remote Coding: Tips & Tricks
          Cathy Brownfield, RHIA, CCS
11:00   Health Information Exchange: The
          Panhandle Planning & Implementation
           Kim Woods, RN, BSN, CPHIT
12:00   Closing Remarks – *Ranae Race,RHIT*
12:15   Trails End

**For complete brochure, go to
www.nhima.org**

The NHIMA Membership List is no longer printed in News & Views. However, the NHIMA membership list can be emailed to NHIMA members. Request your list by emailing the NHIMA Central Office at *kim@consulthi.com*.

Looking Ahead to the NHIMA Election…

Between 3/20/07 and 4/9/07, the NHIMA election will be held electronically just like the AHIMA National Election. To be sure you can vote without problems and to get email reminders, be sure your AHIMA profile is up to date – most importantly, your email address. If you have questions, contact the Central Office at kim@consulthi.com.

NHIMA ELECTION – Getting started….

Log on to the Communities of Practice and locate the link entitled "Nebraska State Election" located in the top upper left hand corner your personal page in the CoP. The section is located right under the "Member Search," and Update Profile icons.

Eligible voters (Active, Senior, and Honorary AHIMA members holding a valid AHIMA credential as of March 19, 2007) can vote online.

The official voting period begins at 12 a.m. CST on March 20, 2007 and continues until 11:55 p.m. CST on April 9, 2007.

Click on the "Vote Now" button at the bottom of the page to go the ballot page. You will find the names of all the candidates and all the categories for voting. To view a candidate's bio and position statement, click on the name. When you are finished viewing the candidate's biography, click on the "x" in the top right corner to close the window. To vote for a candidate, click on the appropriate checkbox (circle) next to the candidate's name to vote for that person. For the positions of the President-elect, Secretary and Director, you will only be permitted to vote for "one" candidate. You may select no more than "three" candidates for the Nominating Committee positions. When you are finished, click the "Vote" button. The system will confirm your vote and take you back to your personal page. Please note, you can only vote once. If you do not vote for all positions, you cannot go back to vote on those positions.

Exercise your membership privileges. Let's make history by casting votes in record numbers! Cast your vote today!

Legislative Update
By Anne Skinner, RHIA – Legislative Chair

Issues and Current Legislation from the AHIMA Advocacy Assistant

No action alerts are currently active on the AHIMA Advocacy Assistant. Legislative activity currently in progress at the National level is as follows:

Congress:

- S.358/H.R.493 Genetic Information Nondiscrimination Act
  Expands the prohibition against discrimination by group health plans and health insurance issuers in the group and individual markets on the basis of genetic information or services to prohibit: (1) enrollment and premium discrimination based on information about a request for or receipt of genetic services; and (2) requiring genetic testing. Sets forth penalties for violations.

Nebraska Legislative Issues

Medical Records

- LB 103
  Authorize release of patient information and change provisions relating to regional trauma advisory boards.
  Health & Human Services
  Bill Status: Advanced to General File (02/05/2007)
- LB 451
  Change provisions relating to release of patient information by a pharmacist.
  Health & Human Services
  Bill Status: Hearing (February 07, 2007)

The Nebraska Hospital Association (www.nhanet.org) offers a great resource to find current issues and track legislation related to Nebraska healthcare surrounding topics such as: Drugs, General Health, Health Profession, Long Term Care, Medicaid, Medical Records, Rural, and several other topics of interest. Type in the web address http://www.nhanet.org/advocacy/bill_status/index.htm and select the item you are interested in. Once you have found a bill you are interested in go to http://uniweb.legislature.ne.gov/Apps/BillFinder/finder.php to drill down deeper into the issue.
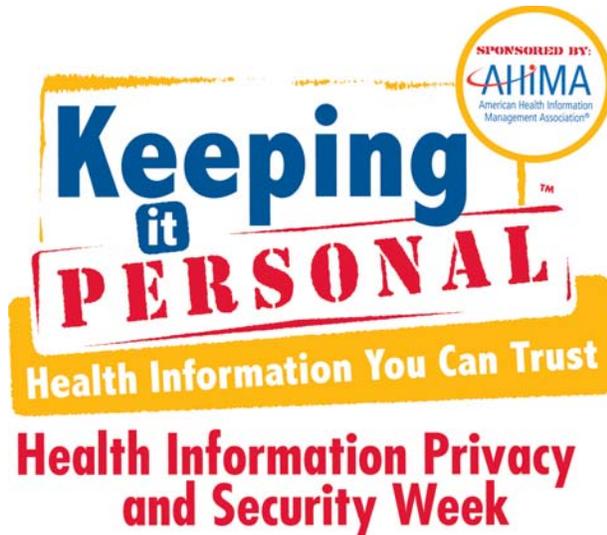
Nebraska Immunization Registry Coalition (NE-IRC) Update

On October 11, 2006, a meeting was held at the State Office Building with key immunization registry stakeholders. The meeting revealed that the Health and Human Services Department has developed a strategic plan to move forward with transition to a comprehensive, web-based Registry system that will eventually be available for data contribution from both public and private sector vaccinators. An initial decision was made to enter into a collaboration with the state of Wisconsin to adapt their system. Funding for this project is being requested from the Center for Disease Control and Prevention. NE-IRC will continue to work with the Nebraska Immunization Department in various roles to make a statewide immunization registry a reality. *(Adapted from an e-mail meeting summary from Linda Ohri, Pharm.D., NE-IRC Coordinator)*

Unrelated to the immunization registry, Linda Ohri, NE-IRC Coordinator sent an e-mail to all committee members urging for their attention to Legislative Bill 49, a bill that would prohibit the use of certain vaccines containing thimerosal, a mercury-based preservative. "The bill states that effective July 1, 2007, no vaccine containing more than trace amounts could be used and, effective July 1, 2009, the use of vaccines containing any amount of thimerosal would be prohibited. It also requires that vaccinators obtain a signature on a state-prepared warning document that must be distributed to every patient offered a vaccine containing ANY amount of thimerosal (even traces). This document will contain a warning that these vaccines could cause brain damage – a statement that has been refuted by evidence, but may nevertheless cause concerned parents to refuse vaccination." (*Legislative Alert in Nebraska*) I urge you all to become educated regarding this bill. Public misunderstandings of harm caused by vaccinations could be detrimental. If you would like to learn more, please contact Anne Skinner by email at askinner@unmc.edu or call 402-559-8221.

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Health Information Privacy and Security Week

April 8-14, 2007

Utilizing Production Planning in a Coding Environment
by Theresa Rihanek, Coding Roundtable Chair
DRG Coordinator – The Nebraska Medical Center

Production planning is a great way to predict and manage workflow for coding. It is a tool that assists in estimating available work, identify the number of coding man hours that will be needed to complete the work, and make quick changes depending upon chart availability. If there is a back-log, the production planning tool allows a coding manager to easily predict when the back-log will be completed.

In setting up the production planning tool, take into account average number of charts coded per hour by account type, coding staff schedules, the facility's bill hold period, and discharges by account type. The production planning spreadsheet was set up using average daily discharges for the previous two years. This information provided good estimates in regard to daily discharge volume that is useful in predicting future discharges.

The average number of charts by coder per hour is used to predict production based on the number of hours to be worked. Incorporating coding staff schedules into the production planning tool allows estimation of the number of coding hours that will be worked on a given day. This number is adjusted when a staff member takes vacation, makes hours up on a weekend, codes another account type or is scheduled to be doing work other than coding (meetings, etc).

Figure 1 below is a snapshot of the production planning tool. The production planning tool has two date columns – one for the coding date and one for discharge date. The difference in these two columns is the bill hold period which is three days for our facility. Each day the number of discharges for the previous day is entered into the Actual Discharge Column.   The number of records final coded is entered by individual coder (see Figure 2) and the total number transfers to the Actual Completion column (see Figure 1). This automatically calculates the number of uncoded records that should be available for coding based on the bill hold period in the Required Production column.   The Predicted Completion column provides a close estimate of the number of records that should be coded based on current staffing plans.

Figure 1 – Production Planning Tool

	Coding Date	Discharge Date	Predicted/Actual Discharges	Carry-over Discharges	On-hold	On-hold $'s	Required Production	Predicted Completion	Actual Completion	Carry-Over
94	1/27/2007	1/24/2007	71	16			87	0	0	87
95	1/28/2007	1/25/2007	67	87			154	0	0	154
96	1/29/2007	1/26/2007	86	154	150	$5,906,637	240	115	127	113
97	1/30/2007	1/27/2007	61	113	147	$5,426,529	174	134	143	31
98	1/31/2007	1/28/2007	60	31	144 $	5,251,507	91	70	65	26
99	2/1/2007	1/29/2007	59	26	152 $	6,173,885	85	66	75	10
100	2/2/2007	1/30/2007	72	10	151	$6,375,401	82	66	72	10
101	2/3/2007	1/31/2007	63	10			73	41	30	43
102	2/4/2007	2/1/2007	67	43			110	0	0	110
103	2/5/2007	2/2/2007	82	110	136	$5,314,620	192	80	65	127
104	2/6/2007	2/3/2007	80	127	144	$4,981,876	207	134	127	80
105	2/7/2007	2/4/2007	61	80	163 $	6,127,195	141	97	93	48
106	2/8/2007	2/5/2007	71	48	175 $	7,352,962	119	129	120	-1
107	2/9/2007	2/6/2007	67	0	166	$6,823,351	67	69	86	-19
108	2/10/2007	2/7/2007	71	0			71	35	42	29
109	2/11/2007	2/8/2007	81	29			110	4	6	104
110	2/12/2007	2/9/2007	70	104	152	$5,980,972	174	110	106	68
111	2/13/2007	2/10/2007	66	68	160	$6,544,472	134	134	112	22
112	2/14/2007	2/11/2007	58	22	174 $	7,320,115	80	64	64	16
113	2/15/2007	2/12/2007	82	16	181 $	7,622,367	98	80	77	21
114	2/16/2007	2/13/2007	74	21	166	$7,114,847	95	96	99	-4
115	2/17/2007	2/14/2007	87	0			87	41	34	53
116	2/18/2007	2/15/2007	72	53			125	0	0	125
117	2/19/2007	2/16/2007	83	125	169	$7,022,074	208	115	102	106
118	2/20/2007	2/17/2007	79	106	179	$7,381,292	185	108	118	67
119	2/21/2007	2/18/2007	44	67	185 $	7,350,422	111	77	82	29
120	2/22/2007	2/19/2007	58	29	197 $	7,349,746	87	77	111	-24
121	2/23/2007	2/20/2007	72	0	162	$6,309,712	72	77	0	-5
122	2/24/2007	2/21/2007	78	0			78	41	0	37
123	2/25/2007	2/22/2007	68	37			105.2	0	0	105
124	2/26/2007	2/23/2007	88	105			193.2	115	0	78

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It is easy to adjust the predicted number of records to be coded if there is a shortage of charts by manipulating the number of man hours. A manager can easily determine the appropriate account type to shift coding hours to if there is one account type that is caught up or another that has a growing volume. This adjustment is made using the predicted hours column (see Figure 2). If a shift is made, those additional hours can be added to the estimated hours to be worked in a different account type and subtracted from the originally planned account type. This shift is quickly reflected and reliable estimates can be made based upon the information within the production planning tool.

Figure 2 – Individual Productivity (green/yellow shading indicates individual coder)

	Coded Date	Time	$ Value	Accounts	Time	$ Value	Accounts	Time	$ Value	Accounts	Productive	Accounts	$ Value	Predicted
94	1/27/2007										0	0	$ -	
95	1/28/2007										0	0	$ -	
96	1/29/2007	7.5	$ 731,742	15	7.4	$ 524,190	19	7.75	$ 2,086,602	28	44.9	127	$ 5,238,537	45
97	1/30/2007	7.25	$ 622,327	23	7.25	$ 884,142	17	7.75	$ 557,272	26	48	143	$ 3,956,377	52.5
98	1/31/2007	2	$ 186,222	7	7.5	$ 868,341	17	7.75	$ 865,999	20	30.5	65	$ 5,089,707	27.5
99	2/1/2007	2	$ 513,474	8	7	$ 568,193	21	7.5	$ 743,013	24	30.08	75	$ 2,838,567	26
100	2/2/2007	5.5	$ 516,381	15	0	$ -	0	7.75	$ 766,885	25	25.67	72	$ 3,134,828	26
101	2/3/2007	0	$ -	0	7.5	$ 1,073,711	11	0	$ -	0	14.8	30	$ 1,654,176	16
102	2/4/2007										0	0	$ -	
103	2/5/2007	7.5	$ 888,982	12	7.5	$ 581,474	11	7.75	$ 1,007,913	17	35.5	65	$ 4,125,354	31.5
104	2/6/2007	7.5	$ 510,334	19	7.5	$ 246,011	13	7.75	$ 535,775	25	54	127	$ 3,226,068	52.5
105	2/7/2007	7.5	$ 1,160,432	32	7.5	$ 447,017	17	7.75	$ 479,730	21	39.8	93	$ 3,285,288	38
106	2/8/2007	6.25	$ 737,846	18	7	$ 789,729	22	7.75	$ 1,277,931	25	46.93	120	$ 5,348,577	50.5
107	2/9/2007	7.5	$ 924,970	23	7.5	$ 1,718,943	21	0	$ -	0	30.59	86	$ 4,222,905	27
108	2/10/2007	0	$ -	0	0	$ -	0	0	$ -	0	13.37	42	$ 1,985,664	13.75
109	2/11/2007	0	$ -	0	0	$ -	0	0	$ -	0	1.5	6	$ 87,677	1.5
110	2/12/2007	6	$ 491,129	13	7.5	$ 593,067	20	7.75	$ 764,515	26	43.25	106	$ 4,000,308	43
111	2/13/2007	5.25	$ 516,424	20	7.5	$ 491,141	15	7.75	$ 424,866	23	44.18	112	$ 4,134,087	52.5
112	2/14/2007	4	$ 219,865	15	7.5	$ 1,000,983	18	7.75	$ 568,856	23	23.75	64	$ 1,916,844	25
113	2/15/2007	6	$ 580,578	21	7.5	$ 703,527	20	7.75	$ 881,925	21	25.78	77	$ 2,779,785	31.5
114	2/16/2007	7.5	$ 423,577	13	0	$ 39,922	1	7.75	$ 790,193	23	40.61	99	$ 3,420,396	37.5
115	2/17/2007				7.5	$ 1,309,879	17				15	34	$ 2,305,493	16
116	2/18/2007										0	0	$ -	
117	2/19/2007		$ 643,048	20		$ 1,311,763	24		$ 620,823	28	0	102	$ 4,644,729	45
118	2/20/2007		$ 343,643	16		$ 329,125	23		$ 420,068	20	0	118	$ 3,636,290	42.5
119	2/21/2007		$ 618,450	25		$ 714,850	15		$ 957,520	19	0	82	$ 3,630,389	30
120	2/22/2007		$ 912,745	28		$ 507,368	18		$ 1,053,926	29	0	111	$ 3,813,006	30
121	2/23/2007										0	0	$ -	30
122	2/24/2007										0	0	$ -	16
123	2/25/2007										0	0	$ -	0
124	2/26/2007										0	0	$ -	45
125	2/27/2007										0	0	$ -	52.5

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The production planning tool has been a great resource in managing the coding staff resources and placing them appropriately. The production planning tool has been useful to inform upper management with a confident estimate for back-log completion. The tool provides practical data to assist in the daily operation of staff adjustment to meet demand according to various account type volumes. Overall HIM accounts receivable has been trending down as we continue to cross train staff between account types and utilize the production tool to shift coding man hours.

At The Nebraska Medical Center, we have been able to use the production planning tool to assist in improving productivity for inpatient coding in conjunction with other process improvements. The inpatient coding staff has improved average productivity from 2.11 charts per hour to 2.55 charts per hour over a five month period. Maintaining coding quality after seeing such improvement in productivity is a concern. Ongoing coding audits are used to help maintain a balance between productivity and quality.

The production planning tool is a central resource for our inpatient coding group's morning scrum. This brief coder gathering allows the entire staff to know the work plan for the day. We discuss the estimates for records that are available, predicted production, and the work that was done the previous day. This may include identifying staff that will be working on another account type, the plan to cover an absence or if there are meetings that will take away some coding production time. It is also a good incentive for the team to work together to meet the predicted group production figure.

This tool has also allowed us to more easily calculate individual coder productivity. Group coding productivity results for the previous month that is blinded by individual coder is posted monthly. This provides good peer pressure for coders that need to improve by seeing where the entire group is as a whole. There has also been good discussion among the coding staff to share different ways of using the information system and coding software to improve coding productivity.

There was a lot of work invested into developing the production planning tool. Bryan Kenney, Senior Operations Analyst, led the team and designed the production planning tool. Our team is still working to implement the production planning tool across all of the account types that are coded in HIM. It has been a valuable tool for our coding department as we strive to improve coder productivity, maintain quality and lower accounts receivable.

Graduates

The NHIMA would like to congratulate the following graduates:

College of Saint Mary Medical Coding and Reimbursement Specialist Program (December 2006):

Toya Carter	Roberta Hanson	Nichole Simpson
Lisa Dorn	Shanda Meeks	Michaela Tesar
Theresa Ellis-Swackhamer	Tomeka Scott	Chris Winter

Central Community College (December 2006 and May 2007):

LaDonna Alley	Connie Korth	Melissa Patzel
Melissa Askamit	Suzanne Krause	Linda Robb
Cindy Carlson	Mandy Kuck	Heather Ruge
Darlene Chin	Amanda Liewer	Joni Schlatz
Andrea Chizek	Victoria Lipvosky	Shannon Schwartz
Irene Dillin	Anita Ludwig	Cindy Sonnenfeld
Barb Garrelts	Judy Mahony	Patty Tripp
Jane Hergott	Jannelle Meyer	Allison Wieczorek
Stephanie Johanson	Sandra Mills	Mary Wolfe
Heather Kometscher	Natalie Murphy	Lauretta Woods

Proposed Bylaw Changes

PROPOSED BYLAW CHANGES:	Rationale:
Article IX: Amendment of Bylaws **Section 9.2(a): Submission Procedures** **A proposal for the alteration, amendment or repeal of Bylaws or adoption of new Bylaws may be initiated by: (1) the Board of Directors; ~~(2) the Bylaws Committee~~; or (~~3~~2) any active member.**	The NHIMA Board has eliminated the Bylaws Committee and made the Bylaws amendments process the responsibility of the Past-President. See NHIMA Policy 2.30.
BYLAW AMENDMENTS APPROVED BY THE BOARD OF DIRECTORS 2/2/07: **Article III: Members** **Section 3.1: Classes of Members** **There shall be ~~five~~ four classes of membership: a) Active, ~~b) Associate, b~~c) Student, ~~d~~c) Honorary, ~~e~~d) Corporate. (1) Any individual ~~with an AHIMA certification shall~~ interested in the AHIMA purpose and willing to abide by the Code of Ethics may become an active member… An active member in good standing shall be entitled to membership privileges including the right to vote, hold office….** The entire Section 3.1(b) paragraph has been deleted as it describes the associate membership qualifications, etc. **Article V: Board of Directors** **Section 5.3 Qualifications** **The <u>President</u>, President-Elect, <u>and the immediate Past-President</u> shall be ~~an active member~~ <u>AHIMA approved credential holders. The President-Elect shall be an individual</u> who has had previous service…**	According to **Article IX, Amendments of Bylaws, Section 9.1: Power and Voting**, the "AHIMA Bylaw amendments adopted by the House of Delegates will automatically become part of the NHIMA Bylaws without vote…." This change to the NHIMA Bylaws addresses the AHIMA Bylaw amendments approved by the House of Delegates at the October 2006 HOD session eliminating the "Associate member" category.

Proposed 2007-2008 NHIMA Budget

INCOME	AMOUNT	COMMENTS
Dues	11000.00	
Fall Conference	13000.00	Omaha
Spring Conference	9000.00	Grand Island
Vendors	2000.00	Nov Board Meeting-discount fees
Interest/Checking	50.00	
Publications/News & Views/Privacy Guide	600.00	Sell 4?
Professional Promotions	150.00	
Corporate Member Fees	1000.00	
Prepaid Income		
Web advertising	50.00	
Coding Roundtable	2500.00	
Miscellaneous	50.00	
TOTAL INCOME	**$39350.00**	
EXPENSES		
NHIMA Delegate/National Conference	5500.00	4 Delegates
NHIMA Society/Clinic Coding	800.00	Coding roundtable chair
Fall Conference	10250.00	
Spring Conference	6000.00	
President	250.00	
President-Elect	250.00	
Board	2500.00	Mileage / Location of Board
Summer Team Talks/Leadership Conference/Coding Roundtable	2400.00	
Winter Team Talks	2100.00	
Assembly on Education	1100.00	Has increased – early registration
FORE Donation	150.00	
Nominating Committee	100.00	Electronic balloting
Legislative Committee	100.00	
Professional Promotions/Recruiting	500.00	
Legal Guide Task Force	200.00	
Scholarship	500.00	
NHIMA Website	250.00	
Central Office	3200.00	
Legal/Accounting	2000.00	Audit/form990 preparation
Corporate Status Biennial Report		Every other year
Miscellaneous		
Coding Roundtable	1000.00	
Community Ed Coordinator	200.00	
TOTAL EXPENSES	**$39350.00**	

HIM Spotlight – Mary Lanning Memorial Hospital
Tammy McNeil, Director

Mary Lanning Memorial Hospital is licensed for 183 beds (acute care, skilled nursing, behavioral health, and acute rehabilitation) with a medical staff of 63 physicians and 37 allied health professionals. In 2006, MLMH treated 6,497 inpatients and 90,053 outpatients. Following a two-year selection process, MLMH has recently begun the installation/implementation phase of the McKesson Paragon Hospital Information System, which is slated to go-live 10/07. This implementation will include: Horizon Patient Folder EMR, Horizon Business Folder, Medical Records, Registration, Patient Management, AP/GL, Payroll, OR Management, Materials Management, Transcription, Resource Scheduling, Laboratory Management, Radiology Management, Clinical Assessments/Care Plans, and Webstation for Physicians. Simultaneously, MLMH has begun a facility upgrade that will feature all private rooms. The facility upgrade is expected to be completed by 2011.

The Health Information department (HID) employs 24 FTE's which include: a Management team of 3, 9 Transcriptionists, 3 Coders, 6 Record Processing staff, 1 Release of Information Coordinator, 1 Transcription Clerk, and 1 Tumor Registrar.

The HID will be deeply involved in the implementation of the new Hospital Information System, and will be responsible for the Medical Records, Transcription, and Release of Information Modules, as well as Horizon Patient Folder, which manages the capture of information thru both COLD fed information from the clinical modules, as well as via scanning. The Record Processing staff will reengineer all of its processes and workflow as we move away from paper, manual processes. MLMH has a special contract with the Consumer Products Safety Commission, which the Record Processing staff abstract injuries of patients that present to the ER, in order to assess and determine when an injury is product-related, and may warrant safety recalls.

The transcription staff is responsible for transcribing all of the dictation for both the hospital as well as the hospital owned clinics.   In 2006, MLMH expanded its off-site program to all transcription staff. In 2006, MLMH also successfully launched a production based pay system for transcription, resulting in improved turn around times of reports, and pay for the transcription staff.

The coding staff is responsible for coding all hospital inpatient and outpatient accounts, as well as the CPT-4 Professional E/M level for the emergency physicians.   The 3 coders have taken on the task of cross-training on both inpatient/outpatient coding in order to provide enhanced coverage for one another. The coding staff has also been evaluating encoder software and will be implementing a new encoder this year.

The Tumor Registry is accredited by the American College of Surgeons and received commendation in the areas of AJCC staging, abstracting timeframe, and staff education.

Thank you for the opportunity to share our department with the membership of NHIMA, as you can see 2007 will be a challenging and exciting year for our department!

President (Delegate)	President-Elect (Delegate)
Donna Keller, RHIT Work: (402) 559-4891 Fax: (402) 552-2756 Email: kellerdf@cox.net	Kari Eskens, RHIA Work: (402) 481-8177 Fax: (402) 481-3104 Email: kari.eskens@bryanlgh.org
Past President	**Secretary**
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Treasurer(Delegate)	**1st Year Director**
Ranae Hug, RHIT Work: (402) 274-6150 Fax: (402) 274-4399 Email: rhug@nchnet.org	Monica Seeland, RHIA Work: (402) 742-8152 Fax: (402) 742-8158 Email: mseeland@nhanet.org
2nd Year Director (Delegate)	**NHIMA Central Office**
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2005-2006 Chairpersons:

Legislative Committee..**Anne Skinner**

NHIMA Guide for Privacy, Retention &
Disclosure of Health Information ....**Pam Koch**

Nominating Committee ....**Peg Wolff**

Archivist...**Retha Hudkins**

Spring 2007 Conference
Committee..**Ranae Race**

Fall 2007 Conference
Committee..**TBA**

Coding Roundtable ....**Theresa Rihanek**

Professional Promotions...**Alison Harms**

NOMINATION FOR DISTINGUISHED MEMBER AWARD

Please note that the nomination of this NHIMA member is someone who has made an outstanding contribution to the Nebraska HIM Association!

Nomination submitted by: _____

Address: _____

Phone: _____ _____ E-mail: _____
         (home)   (work)

Nominee Name: _____

Address: _____
(Home/Work)
             _____

Phone: _____ _____ E-mail: _____
         (home)   (work)

Individual notified of nomination: ☐ Yes ☐ No

REASON FOR NOMINATION:

Also, attach supporting information such as current resume, biographical data sheet which includes present employment status, previous position, education, association activities, publications, leadership in education, etc.

SEND NOMINATIONS TO: Donna Keller
                           dkeller@nebraskamed.com
                           Fax: 402-552-2756

NOMINATIONS DUE March 31st