

NHIMA

2017-2018 Annual

Report

68th Annual Business Meeting

April 12, 2018

Younes Conference Center

Kearney, Nebraska



2018 Business Meeting Agenda

I.	Call to Order	Courtney Burbach, RHIA	-
II.	Introductions	Courtney Burbach, RHIA	3
III.	Credentials Committee Report	McKenzie Roeder, RHIA	-
IV.	Adoption of Standing Rules	Courtney Burbach, RHIA	3
V.	Treasure's Report	Jean Scharfenkamp, RHIA	4-5
VI.	2018-2019 Proposed Budget	Courtney Burbach, RHIA	5-6
VII.	NHIMA Strategic Plan	Courtney Burbach, RHIA	7-9
VIII.	Proposed Bylaws Amendments	n/a	-
IX.	Review of Annual Report		
	A. 2017 Annual Conference	Tina Mazuch	10-11
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	C. Nominating Committee	McKenzie Roeder, RHIA	12
	D. Professional Promotions & Recruitment	Michelle Shimmel, RHIT	12
	E. Advocacy Committee	Mary Goodell, RHIA	13
	F. Coding Roundtable	Mary Meysenburg, MPA, RHIA, CCS	13
	G. Academic Reports		
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X.	President's Report	Courtney Burbach, RHIA	20-22
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XII.	New Business	Courtney Burbach, RHIA	--
XIII.	Adjournment	Courtney Burbach, RHIA	--
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Introductions

President – Courtney Burbach, RHIA

President-Elect – Tina Mazuch, RHIA, CCS

Past-President – Dawn Goodsell, RHIA, CCS, CPC-I, CPC, COC

Secretary - Tina Mazuch, MS, RHIA, CCS

Treasurer – Jean Scharfenkamp, RHIA

1st Year – Jessica Fiorelli, RHIA

Director, 2nd Year – Brenda Machmueller, RHIA, CPC

Delegates - Courtney Burbach, RHIA, Tina Muzuch, RHIA and Rachel Berry, MHIIM, RHIA, CHPS

Credentials Committee Report

NHIMA Annual Meeting Standing Rules

1. Only authorized members of the Nebraska Health Information Management Association (NHIMA) are eligible to vote on questions.
2. Those speaking from the floor shall be recognized by the chair, and state their name and the town or city where they reside.
3. A nonmember of NHIMA may be granted the privilege of the floor but shall speak no more than once to a question.
4. Members may speak in debate no more than twice on the same question, nor longer than five minutes, without the permission of the majority of the members present.
5. At the President's request, motions may be submitted in writing.
6. A timekeeper shall signal the expiration of allotted time.
7. The President shall appoint three members to approve the Annual Spring Business Meeting minutes. Following approval, the minutes will be published in News & Views.
8. These rules may be amended or suspended by a majority vote of those present and voting.

Treasurer's Report

Income			June 2017- July 2018	Budget	\$ Over Budget	% of Budget
Coding Roundtable						
Workshops			\$ -	\$ 2,000.00	\$ (2,000.00)	0%
Webinars			\$ 533.25	\$ 2,000.00	\$ (1,466.75)	27%
Dues			\$ 12,513.76	\$ 16,000.00	\$ (3,486.24)	78%
Interest Checking/Savings			\$ 119.86	\$ 25.00	\$ 94.86	479%
NHIMA Annual Convention			\$ -	\$ 30,640.00	\$ (30,640.00)	0%
Vendors			\$ -	\$ 5,000.00	\$ (5,000.00)	0%
Total Income			\$ 13,166.87	\$ 55,665.00	\$ (42,498.13)	24%
Expenses						
Advocacy Committee			\$ -	\$ 2,250.00	\$ (2,250.00)	0%
AHIMA Coding Conference			\$ 495.00	\$ 1,000.00	\$ (505.00)	50%
AHIMA National Conventions			\$ 3,129.25	\$ 2,050.00	\$ 1,079.25	153%
Assembly on Education			\$ 455.00	\$ 500.00	\$ (45.00)	91%
Board of Directors			\$ 1,586.68	\$ 2,120.00	\$ (533.32)	75%
Central Office			\$ 4,250.00	\$ 7,800.00	\$ (3,550.00)	54%
Coding Roundtable Expense					\$ -	
Workshops			\$ -	\$ 1,500.00	\$ (1,500.00)	0%
Webinars/Conference Calls			\$ 242.89	\$ 450.00	\$ (207.11)	54%
Corporate Status Biennial Report			\$ -	\$ -	\$ -	0%
FORE Donation			\$ 200.00	\$ 300.00	\$ (100.00)	67%
Insurance			\$ -	\$ 2,500.00	\$ (2,500.00)	0%
Legal/Accounting			\$ 500.00	\$ 500.00	\$ -	100%
NE Sales Tax			\$ -	\$ -	\$ -	0%
NHIMA Annual Convention Expense			\$ 539.99	\$ 29,145.00	\$ (28,605.01)	2%
Speaker Fees					\$ -	
Other					\$ -	
NHIMA Website			\$ 180.00	\$ 250.00	\$ (70.00)	72%
Nominating Committee			\$ -	\$ 50.00	\$ (50.00)	0%
President			\$ -	\$ 150.00	\$ (150.00)	0%
President-Elect			\$ -	\$ 150.00	\$ (150.00)	0%
Professional Promotions Expense			\$ 457.78	\$ 450.00	\$ 7.78	102%
Scholarship Expense			\$ 500.00	\$ 500.00	\$ -	100%
Summer Leadership Symposium			\$ 3,757.86	\$ 4,000.00	\$ (242.14)	94%
Total Expenses			\$ 16,294.45	\$ 55,665.00	\$ (39,370.55)	
Net Income			\$ (3,127.58)		\$ (3,127.58)	
						As of 2/28/18

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
Checking, Free Business	\$	9,822.80
Savings, High Yield	\$	37,627.28
Total Bank Accounts	\$	47,450.08
Other Current Assets		
CD Great Western Bank 12/31/18	\$	5,019.56
CD Great Western Bank 808/14/18	\$	25,301.30
Total Other Current Assets	\$	30,320.86
TOTAL ASSETS		\$ 77,770.94
LIABILITIES		
	\$	-
TOTAL LIABILITIES & EQUITY		\$ 77,770.94

2018-2019 Proposed Budget

Category	2018-2019 Proposed Budget
Income	
Dues	\$16,000.00
Annual Convention	\$32,000.00
Vendors	\$5,000.00
Interest/Checking/Savings	\$0.00
Coding Roundtable	\$3,300.00
Workshops	
Webinars	
Information Governance	\$3,250.00
Scholarship Fund	
Total Income	\$59,550.00

Expenses

AHIMA Delegate/National Convention	\$2,000.00
AHIMA Coding Conference	\$1,000.00
Annual Convention	\$27,000.00
President	\$150.00
President-Elect	\$100.00
Board of Directors	\$2,000.00
Summer Leadership Symposium	\$4,000.00
Assembly on Education	\$500.00
FORE Donation	\$300.00
Nominating Committee	\$50.00
Hill Day/Advocacy Committee	\$2,300.00
Professional Promotions	\$450.00
Scholarship	\$500.00
Central Office Coordinator	\$7,800.00
Legal/Accounting	\$520.00
Corporate Status Biennial Report	\$20.00
Insurance	\$1,000.00
Coding Roundtable	\$4,000.00
Workshops	
Webinars	
NE Sales Tax	\$30.00
NHIMA Website Redesign	
KnowledgeConnex	\$750.00
KnowledgeConnex for Central office	
Coordinator Support	\$2,700.00
KnowledgeConnex annual fee	\$188.00
KnowledgeConnex Web hosting	\$150.00
KnowledgeConnex Domain Name	\$38.00
KnowledgeConnex Website	
Management	\$1,800.00
KnowledgeConnex eCommerce	\$540.00
KnowledgeConnex eMail App	\$360.00
Information Governance	\$3,250.00
Welcome NHIMA sweaters for Incoming Board Members	\$120.00

Total Expenses	\$63,616.00
Difference (Revenue - Expenses)	-\$4,066.00

NHIMA Strategic Plan 2017-2018

VISION:

Quality healthcare through quality information.

MISSION:

The mission of the Nebraska Health Information Management Association is to be the professional community that promotes quality health information for the benefit of patients, providers and other users of health information through education, advocacy and collaboration.

GUIDING PRINCIPLES:

1. Education is our fundamental focus.
2. We use resources effectively to advance best practices and standards for health information management professionals.
3. We adhere to the AHIMA Code of Ethics.

ADVOCACY	
Goal:	Inform and influence legislative activities pertinent to the health information management profession.
Objective:	Promote engagement by providing educational opportunities regarding advocacy to at least 20% of the membership (20% is based on current membership 7/1/17).
Barriers:	<ul style="list-style-type: none"> • Engagement of membership • Communication to members • Apathy – time, willingness, geography
Action Plans:	<ul style="list-style-type: none"> • Participate in Hill Day (state and national) • Utilize AHIMA resources to keep informed of trending issues such as www.capwiz.com/ahima/home/ • Report outcomes of Hill Day in News and Views • Provide quarterly report to members via News & Views, Engage Communities, Facebook, etc. • Present Advocacy update at Nebraska convention • Provide cost analysis and proposal for Privacy Guide update • Establish and maintain partnerships with relevant stakeholders (NMGMA, HIMSS, NHA, etc.) • Encourage members to communicate issues to Advocacy Team or members of the board • Establish alignment with state legislators on NHIMA position • Plan a minimum of one webinar covering advocacy • Report to N&V on quarterly basis on any updates in Advocacy

CODING	
Goal:	Improve health information management practice through effective coding.
Objective:	Support coding practices and serve as resource to membership by providing educational opportunities to 20% of membership for advancement of skills (20% is based on current membership 7/1/17).
Barriers:	<ul style="list-style-type: none"> • Finding subject matter experts • Cost effective speakers • Competition from other organizations • Facility budgets • Technology
Action Plans:	<ul style="list-style-type: none"> • Communicate opportunities • Plan a minimum of 3 webinars covering a variety of coding topics geared to entire membership focusing on all healthcare settings (long term care, psych, physician offices, etc.) • Collaborate with convention committee to ensure coding topics are offered at convention • Contribute coding related articles to NHIMA News & Views and Facebook • Coding Roundtable serves as point of contact for coding questions • Collaborate with other professional associations

CONVENTION EDUCATION	
Goal:	Provide a wide variety of educational programming and networking opportunities.
Objective:	Educate 20% of membership in HIM related topics annually (20% is based on current membership 7/1/17).
Barriers:	<ul style="list-style-type: none"> • Finding subject matter experts willing to present within budget • Geography • Budget constraints – participants, NHIMA, employers • Variation of HIM workforce education needs
Action Plans:	<ul style="list-style-type: none"> • Collaboration with other organizations if feasible (other CSAs, NHA, Wide River and HIEs, etc.) • Utilize membership survey to plan educational offerings • Include HIM topics at convention (informatics, EHR, information governance, leadership, analytics, etc.) • Explore feasibility of credential prep class to be included in annual convention • Ensure compliance with established convention policies and procedures • Collaborate with NHIMA committees • Explore other revenue options (raffles, sale of promotional items, etc.) • Explore inclusion of networking opportunities for attendees • Encourage student member participation

PROFESSIONAL PROMOTIONS	
Goal:	Engage Nebraska membership and promote the HIM profession and education.
Objective:	Engage membership and increase HIM awareness.
Barriers:	<ul style="list-style-type: none"> • Budget • Some NHIMA members elect to opt out of communications on Engage profile (i.e. can choose not to receive fax or email messages)
Action Plans:	<ul style="list-style-type: none"> • Promote participation in national and state elections • Promote the use of Facebook page. Evaluate expansion of inclusion to facebook page to anyone • Send anniversary email to current NHIMA members • Send congratulations on new credentials • Design booth display for NHIMA annual convention & potentially for other health related organization events • Recognize new members and new credentials in N&Vs • Implement new N&V format to include more information for members to include regular committee reports on rotation schedule • Recognize 25 year members at convention • Recognize students at convention • Recognize first time convention attendees • Contribute professional promotion related articles to NHIMA News & Views and Facebook • Plan a minimum of one webinar covering leadership, public good, innovation, informatics and information governance • Actively pursue HOSA recognition • Nominate someone annually for Triumph Award
INFORMATION GOVERNANCE	
Goal:	Engage Nebraska membership, provide education and promote the Strategy from AHIMA to engage HIM professionals to lead IG within organizations.
Objective:	Engage membership and increase HIM awareness as well as provide education and training.
Barriers:	<ul style="list-style-type: none"> • Budget • Some NHIMA members elect to opt out of communications on Engage profile (i.e. can choose not to receive fax or email messages)
Action Plans:	<ul style="list-style-type: none"> • Promote Information Governance within organizations • HIM professionals lead this initiative within organizations • Continue to promote education and best practices • Provide IG training to all members at minimal cost •

Proposed Bylaws Amendments

CHAIR: Dawn Goodsell, RHIA, NHIMA Past-President

PURPOSE: Review proposed NHIMA Bylaw amendments/revisions. Prepare and submit amendments/revisions to the membership.

There were no Bylaws changes in 2017-2018.

2017 Annual Convention

Chairman: Jen Anderson, RHIA

MEMBERS OF COMMITTEE:

1. Aisha Baerde
2. Anna Anderson
3. Barbara Marsh
4. Jana Managers
5. McKenzie Roeder
6. Mindi Benis
7. Stephanie Busch
8. Mary Meysenburg, Central Office Coordinator

PURPOSES/OBJECTIVES:

- The Planning Committee went through several leadership changes throughout this conference planning period.
- The purpose of the NHIMA Convention Planning Committee is to plan our annual educational program for the members of the Nebraska Health Information Management Association with regard to practices in compliance with requirements for continuing education.
- Operate within the approved budget for the 2018 NHIMA Convention.

GOALS/ACCOMPLISHMENTS:

The 2018 NHIMA Annual Convention will be held April 11-13th at the Younes Conference Center in Kearney, NE.

The theme is “Waves of Change: Oceans of Opportunity” focusing on many of the hot topics surrounding the HIM profession. The convention will offer 2 days of general focus and on Friday is a coding focus.

1. Utilize Knowledge Connect to register for the 2018 NHIMA Convention and working with Younes Convention Staff to organize facilities and food for convention.
2. Will use WebEx for the first time for one of our speakers, however disappointed that Younes does not have video conferencing capabilities for us to use at this time.
3. Utilize survey results from prior year to provide education desired by NHIMA membership in 2017.
4. Register 6 Vendors for the NHIMA Conference – 4 already committed – Thank you for their gracious support.

5. The Convention budget was approved and there was no concern with being able to operate within budget. Hope to see gains with having coding moved to 1 specific day.
6. Providing a registration reimbursement opportunity.
7. Provide 21 CEU's
8. Raffle to build funds for NHIMA Scholarships
9. Big thank you to all those who donated to the door prizes for the convention

Agenda for 2018 NHIMA

Wednesday:

- Liz Nead – Nead Inspiration “Active Leadership: 6 rules for effective leadership in the 21st Century”
- Brenda Machmueller & Barb Glondys – AHIMA Apprenticeship
- Michael Chase – “Looking Back (And Ahead!): Privacy & Security Year-in-Review and Hot Topics”
- Todd Searls – “MIPS/MACRA”
- Lisa Marcuccio – “Informed Consent”
- Tina Mazuch – “Advocacy Update”
- Elizabeth Morgenroth – “AHIMA Mentorship Program”

Lastly, and invitation for members to discuss coding issues/challenges and the Coding Round table will be collecting these questions and provide them to the Coding Speakers for Friday's session.

Thursday:

- Tim Keough – AHIMA's CSA liaison will discuss “HIM Reimagined” and “Data Analytics”
- Denise Mainquist – “Cyber Security”
- NHIMA Business Meeting
- Dr. Kate Cooper – “Data Analytics”
- Ashley Newmyer – “External Causes of Injury Registry”
- David Slattery – “Advocacy”

Reception for members following Thursday's events.

Friday:

- Mary Meysenburg – “Coding Round Table Update”
- Diana Adams & Tessa Clippard to discuss various clinical coding topics: “CPT 101”, “Orthopedic Coding”, “E/M Documentation”, and “How to prospectively get reimbursed”

Archives

ARCHIVIST: Carla Dirkschneider, Kimbra Johnson, and Central Office

PURPOSE: To maintain the records and/or documents, which are transferred to the Archives.

No additional NHIMA paper records were retrieved from or archived at the McGoogan 6-2017. The NHIMA Central Office currently maintains archives for all of the more recent NHIMA documents and will do so going forward.

Nominating Committee

Chairman: McKenzie Roeder

Members of the Committee included Jen Anderson and Carrie Sunderman .

PURPOSES/OBJECTIVES: Find members that were willing to run for open positions.

GOALS/ACCOMPLISHMENTS: Since we started the process early this year I think this is why we had good response for people willing to run.

Members that agreed to run for office:

President - Tina Mazuch

President Elect - Mindi Benis, Claudia Krueger, Chelsea Moffett

First Year Director - Elizabeth Bechtle, Sharon Butt, Stefanie Petersen, Lori Richter, Julie Sheldon.

Secretary - Stephanie Busch, Gretchen Jopp, Lynette Kardell, Jana Mangers, Mercedes Phillips, Sally Roland, Cynthia Sestak

Nominating Committee – Jennifer Anderson, Luigia Felicella, Sherri Folsom, Janice Hess, Stacey McConnell, Carrie Sunderman

Professional Promotions & Recruitment

Chairman: Michelle Shimmel

Members of the committee are Gretchen Jopp, Barbara Marsh, Brenda Machmueller, Jill Krause, and Joni Schlatz.

PURPOSES/OBJECTIVES:

Promote the health information management profession and NHIMA members.

GOALS/ACCOMPLISHMENTS:

1. Completed student HIM and NHIMA promotional brochures
2. Revamped career fair board with pertinent materials
3. Continued work on networking nook to include students and chairs in other positions
4. Promoted pertinent items on NHIMA Facebook page not limited to: job postings, AHIMA material, free CEU opportunities, professional awards, newsletter
5. Participated in Kearney career fair.

Future planned items:

1. Participate in HOSA career fair. Get brochures updated with Northeast information when approved (next year start distributing to high schools and colleges)
 2. HIP Promotional week Facebook posts-end of March
 3. Privacy and Security month Facebook posts-April
 4. Promotion of AHIMA Nominating Committee nominee
 5. Finish article on state mentorship program
 6. NHIMA state convention participation
-
-

Advocacy Committee

Chairman: Mary Goodell

Members of the committee include Tina Mazuch, Board Liaison.

PURPOSES/OBJECTIVES: This committee's purpose is to keep the members of NHIMA informed of legislation that will or could possibly affect the Health Information Management profession.

GOALS/ACCOMPLISHMENTS: The Advocacy Committee uses the CQ State Track website - cqstatetrack.com – to track and follow legislative and regulatory developments for the state of Nebraska. CQ State Track allows the Advocacy Committee to complete Bill Searches, Regulation Searches, allows us to customize online reports and create state dashboards to stay aware and current to the state-level activity.

Mary Goodell and Tina Mazuch will attend Hill Day on March 19 and 20, 2018.

Coding Roundtable

Chairman: Mary Meysenburg, RHIA, CCS

MEMBERS OF COMMITTEE: Jessica Fiorelli, RHIT, CCS, Board Liaison;
Aisha Baerde, RHIT, CCS
Dawn Goodsell, RHIA, CCS
LeAnn Reichenberg, COC, CPMA
Dolly Brothers, CCS
McKenzie Roeder, RHIA, CCS-P
Stefanie Petersen, RHIA, CCS
Chris Lee, CCS
Chelsie Garcia,
Mindi Benis, RHIA, CCS

OBJECTIVES:

1. Provide membership with information on coding educational opportunities.
2. Provide a response to questions from the membership on coding questions.
3. Work in tandem with the NHIMA Board to provide education to the membership on ICD-10 and CPT coding.

GOALS/ACCOMPLISHMENTS:

1. Based on input from attendees at 2017 Annual Conference, coordinated and planned day 3 of the Annual NHIMA Conference with a focus on CPT coding.
 2. Obtained approval from the Board to move forward with an ICD-10 coding workshop in September/October, 2018.
 3. Meet with the NHIMA Conference attendees (April, 2018) and discuss options for providing coding education to the membership.
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Academic Reports

Health Information Management Services Central Community College

HASTINGS, NEBRASKA

NHIMA ANNUAL REPORT

April 2018

PROGRAM ENROLLMENT

The 2018 Spring Enrollment Report for Central Community College shows that the Health Information Management Services program has 94 enrollments.

GRADUATE INFORMATION

PROGRAM OF STUDY	2016-2017 GRADUATES
Associate Degree	12
Diplomas	22
Certificates	45
TOTAL	84

PROGRAM HIGHLIGHTS

Instructor Certifications-HIMS Faculty, Joni Schlatz and Barbara Marsh, renewed their AHIMA's Train the Trainer ICD-10-CM/PCS certifications in the summer of 2017.

Continuing Education Opportunities-All HIMS faculty attended the NHIMA spring conference in Kearney in April 2017. Joni Schlatz attended the Assembly on Education in California in the summer of 2017.

NHIMA Committees-Barbara Marsh is currently serving on the NHIMA Professional Promotions & Recruitment Committee and Annual Convention Committee.

Curriculum Changes-The HIMS program implemented the Reimbursement Specialist Diploma beginning with the fall 2016 semester. We will have two graduates in the spring 2018 who will earn that Diploma. The medical field has many aspects in which a student can specialize their skills. While CCC's HIMS

program offers a diploma geared towards coding and reimbursement, we developed a new diploma that will offer students interested in the medical office functions, the fundamental skill set related to support staff within the medical office. The Administrative Medical Office Diploma provides students with the knowledge, understanding, and skills required to perform administrative and clerical duties in a medical office environment. Students who earn the Administrative Medical Office Diploma will also earn the Administrative Medical Office Certificate offered through the Medical Assisting program.

Center for Health and Technical Sciences-The Grand Island campus will be the site of the new Center for Health and Technical Sciences. It was the vision to have all the Health programs with the exception of Dental Assisting and Dental Hygiene under one roof and have an identity at the Grand Island Campus. The remodel will be in two phases with the first phase beginning on May 7th and with a completion date of November 16th, 2018. The programs moving over to the Grand Island Campus for phase 1 will be HIMS and Human Services. All Health and Allied Health programs that are now offered in Hastings will now only be offered on the Grand Island campus. Other programs moving in phase 2 will be: Medical Assisting and Medical Lab Tech. Programs already on the Grand Island campus are OTA, Nursing, Para medicine and Pharmacy Tech.

Online Environment-WebEx, Neehr Perfect, Connect and MindTap are just some of the new features the HIMS program have implemented with several of our online courses. Adding a face-to-face component, a hands on application to real electronic health records software and digital learning applications, is showing great student satisfaction.

Study Sessions-Open study sessions in the evening are offered during the fall and spring semesters to get students more engaged in their online learning. The evening study session is open to all students in HIMS courses, including Medical Terminology. This session allows students to come and work on the assignments, ask questions and allows them to connect with other students that are taking the same classes so they can study together.

ACCREDITATION

Proposed Revision of HIM Accreditation Standards

The Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) announces proposed revisions to the 2018 Health Information Management Accreditation Standards for associate and baccalaureate degree programs. The public has until March 23rd to comment on the new standards. The deadline will be announced after the adoption of the new standards in April. This is Accreditation Standards not competency standards which have already be implemented. These are things like, Advisory Board composition, assessing our competencies, program plans, Director Duties, Faculty, Exam scores, Goals, etc. These are things that we report every year on our Annual Program Assessment Report.

CERTIFICATION EXAMINATION

4 CCC graduates from 9/30/2016 to 9/1/2017 passed the RHIT national certification exam.

PROFESSIONAL PRACTICE EXPERIENCE SITES

Thank you to all the individuals and organizations who provide our HIMS students the opportunity to visit their facilities and share real life experiences and make their learning practical.

ADVISORY COMMITTEE

The program would like to express their appreciation to the members of the Advisory Committee who make generous donations of time, advice, knowledge and materials so that the students can effectively learn and become a positive contributor to the Health Information Management profession.

ARTICULATION AGREEMENTS

The program curriculum supports and validates learner participation through the educational opportunities and provides service needs of health care employers throughout the 25-county area. The articulation agreement with Southeast Community College in Lincoln remains healthy with large enrollment numbers. The program would like to thank Linda Cady and Joni Schlitz for meeting on program issues and changes regularly and keeping this partnership strong.

HIMS Faculty

Shawna Stump, RHIA
HIMS Program Director/Instructor
Hastings Campus

Joni Schlitz, MS, RHIT
HIMS Program Instructor
Hastings Campus

Barbara Marsh, RHIT, CCS, CCS-P
HIMS Program Instructor
Grand Island Campus

Western Nebraska Community College
Health Information Technology Program
2017-2018

Enrollment:

Students graduating with AAS degree	8
Student enrolled in first year of program	18
Students taking classes part-time	15
Students enrolled in second year of program	10
Students taking pre-requisites	11

Program Highlights:

Peg Wolff, HIT program Director attended the Assembly on Education in Anaheim in August.

We are currently looking for 1-2 full-time faculty members. One to take over as Director of the Program when Peg retires in summer of 19. This individual will be based out of the Scottsbluff campus. The other will be a full-time instructor teaching online and could possibly be remote. We currently have two adjuncts who are assisting us with teaching classes, but AHIMA requires two full-time instructors.

We are continuing to expand the use of AHIMA's Virtual Lab in our courses and are looking forward to using Neehr Perfect and MediTech to give our students experience in electronic health records. Our students are really enjoying the hands on experience with records.

AHIMA approve our revised curriculum, so we are now in the final stages of updating the syllabi and assignments to meet the new competencies. We are looking forward to the wonderful input from our advisory committee. CHIIME presented a Draft # 1 of the proposed revisions to the 2018 Accreditation Standards to associate and baccalaureate degree programs. Public comment is due by March 23, 2018. We are reviewing these with our administration now and preparing our comments.

The college is scheduled for a Higher Learning Commission visit for the entire college in February of 2020. That is a big push for the college right now, brings back memories of Joint Commission.

Our students have been very understanding with the changes in curriculum and faculty this last year. Our pass rates continue to be in the 90% range and our score averages on each domain continue to be at or above the national averages.

We are participating in some health fairs this spring to promote all of our health occupations degrees. We have made several presentations to area alternative high schools to introduce the students to the careers available.



Clarkson College Annual Report to NHIMA

Clarkson College's Associate degree and Bachelor's degree in HIM both hold accreditation through the Commission on Accreditation of Health Informatics and Information Management (CAHIIM). This accreditation allows our students to sit for the RHIT and RHIA examinations.

PROGRAM INFORMATION

In the Academic year of 2017-2018, there are 40 students enrolled in our HIM programs.

Program of Study	Enrollments
Bachelor's Degree/Post-Bacc Certificate	32
Associate's Degree	7
HIM Certificate	1

In Academic year 2016-2017, there were 3 graduates from our HIM programs.

Program of Study	Graduates
Bachelor's Degree/Post-Bacc Certificate	3
Associate's Degree	0
HIM Certificate	0

The HIM programs are offered completely online. Most of our students are working on their degrees on a part-time basis. We have seen an incline in the number of students from Nebraska over this past year, which we are really excited about. 65% of our student population is from Nebraska and in addition, we have students located in: Iowa, South Carolina, California, Georgia, Kansas, Texas, Virginia, Florida, and Alabama.

This year, our students have a 100% pass rate on the RHIA exam.

Our 2016-2017 graduates have obtained employment in a variety of settings. Job positions that our HIM graduates have obtained are: HIM supervisor, release of information supervisor, and coding manager

PPE & INTERNSHIP SITES

Clarkson College HIM programs would like to thank all the individuals and organizations who hosted students for their Professional Practice Experiences. Our students excel because of your willingness to teach the students real life experiences.

We would like to thank the following organizations for being Professional Practice Experience Sites in 2016: The Nebraska Medical Center, Methodist Hospital, CHI Bergan, Think Whole Person Health Care, Johnson County Hospital, Loring Hospital (IA), Morris County (KS), North KC Hospital (MO), University of Iowa (IA), Promise Healthcare (FL), NIH Clinical Center (MD), and Abington Jefferson Hospital (PA).

ADVISORY COUNCIL

The HIM programs would also like to express their appreciation to the members of the Advisory Council. It is because of your knowledge and advice that we can nurture students into the best HIM professionals they can be.

Respectfully Submitted by the HIM Faculty:

Carla Dirkschneider, MS, RHIA, Program Director
 Gretchen Jopp, MS, RHIA, CCS, CPC, Assistant Professor HIM Programs

Metropolitan Community College

Health Data and Information Management Program Metropolitan Community College Omaha, Nebraska
2018 Annual Report The Health Data and Information Management Program (HDIM) at Metropolitan Community College is an online program for students pursuing their RHIT credentials. This program, formerly called Healthcare Information and Administration (HCIA) was accredited by the Commission on Accreditation of Health Informatics and Information Management (CAHIIM) in March 2015. In August 2017, the HDIM program moved from the Information Technology and E-Learning Dean area, under the direction of Dr. Thomas Pensebene, to the Health Careers Dean area, under the direction of Dr. Stacey Ocander. This has been a great move for our program, aligning us with the other health career offerings at Metropolitan Community College.

The following is an update to our program since April 2016.

- Accreditation • The CAHIIM 2017 Annual Program Assessment Report (APAR) was submitted to CAHIIM in November 2017, and accepted. In January 2018, we received notification that the report was accepted as submitted and the program remains in good standing and will maintain accreditation.
- Two new courses have been developed as recommended by CAHIIM - HDIM 2060 – Supervision in Healthcare – was developed and offered Winter 2017 for the first time. This course replaces the business course offered through another program as it did not address all of the required competencies.
- HDIM 2050 – Reimbursement in Health – was developed and offered Winter 2017 for the first time. This course was a new course which will allow more detailed content in the coding and reimbursement courses.
- Twenty-six new competencies added by CAHIIM were incorporated starting August 2017. These competencies were mapped to the current courses, and identified courses were updated to include the additional competencies.

Enrollment • Six students graduated from the Fall 2015 Cohort and all who have taken the RHIT exam, have passed to date. • Nine students graduated from the Fall 2016 Cohort in February 2017 and are currently preparing for their RHIT exam. • Five students are in the Fall 2017 Cohort. • As of Spring 2018, we have added a second cohort for the year. • Nine students are in the new Spring 2018 Cohort.

Graduates • There have been a total of 30 graduates from the HCIA/HDIM program to date. • All of the graduates who have taken the RHIT examination, have passed. • All of the graduates who have graduated and choose to be pursuing a career in the HIM field are either already working in the field, or pursuing open positions.

Promotion of the Program The HDIM program, and the HIM Profession have been promoted by the HDIM faculty at the following events:

- Metropolitan Community College Career Fair, Fort Omaha Campus – Summer 2017
- UNK Health Careers Fair, Kearney, NE – Fall 2017
- Bellevue Career Expo, Bellevue, NE – March 2018
- Health Occupations Student Association (HOSA) convention in Omaha – March 2018

Advisory Board • Met in August 2017 - Review of new curriculum was assigned to volunteers. • Next meeting planned for April/May 2018

FACULTY PROFESSIONAL DEVELOPMENT AND VOLUNTEER ACTIVITIES ☑ Kelly Hajek attended • 2017 Faculty Development Institute, Anaheim, CA • 2017 Summer Symposium of the Assembly on Education of AHIMA • 2017 NHIMA State Meeting • 2017 MCC Curriculum Academy • MCC Faculty Development Days, September 2017 ☑ Dawn Goodsell attended • 2017 NHIMA Conference • Leadership Symposium 2017 AHIMA • CAHIIM CEE Workforce Committee 2017-2018 • 2017 MCC Curriculum Academy • MCC Faculty Development Days ☑ September 2017 ☑ March 2017

Central Office Report

The Central Office has undergone transition with the departure of Kimbra Johnson, RHIA as the central office coordinator. Kimbra was recognized at the 2017 Annual Conference for her years of service and has continued to provide guidance to her replacement.

Samantha Kuhlman resigned as the central office coordinator in July due to personal reasons. Mary Meysenburg, RHIA, CCS replaced her in October, 2017.

Central Office duties currently include: Membership database maintenance, Distribution of membership lists, Notification to AHIMA and other liaison organizations of NHIMA current leadership information, Serve as registered agent with the State of Nebraska, Receive mail in the name of the association and distribute as needed, Serve as a contact point for vendors and others doing business with NHIMA, Maintain archival information in form of paper in the office and/or electronically on the Nebraska Engage community, NHIMA policy, procedure and Bylaws maintenance, Website development and maintenance, Membership activity database maintenance, Distribution of monthly News & Views newsletter (and publication on website and Nebraska Engage), Work with KnowledgeConnex for conference calling, convention and workshop registration, Maintain Vendor list and contact about sponsorship activities annually (in 2016 the Board of Directors are working with AAM for vendor activities at annual convention), Maintain electronic balloting software for NHIMA state elections, Data entry of income and expenses for reporting of financial reports using QuickBooks software (in coordination with current Treasurer).

The NHIMA website continues to serve as an information source to NHIMA members as well as others seeking information about health information management in Nebraska. The NHIMA website continues to be hosted by Community Connections, Inc. (<http://www.connections.net/>). Our web-hosting fee is \$20/month.

2017-2018 Annual President's Report

It has been another busy year at NHIMA. The Board of Directors has met, in person, on the following occasions: June 9, 2017, August 18, 2017, and February 16, 2018. On behalf of the board, I would like to thank CHI Health St. Francis Hospital for allowing us to use their conference room for our board meetings. The Board of Directors also held conference calls during the months in which a meeting was not held.

The 2017-2018 Board Members are as follows:

President: Courtney Burbach, RHIA
President-Elect: Tina Mazuch, RHIA, CCS
Pas President: Dawn Goodsell, RHIA, CCS, CPC-I, CPC, COC
Secretary: Tina Mazuch, RHIA, CCS
Treasurer: Jean Scharfenkamp, RHIA
2nd Year Director: Brenda Machmueller, RHIA, CPC
1st Year Director: Jessica Fiorelli, RHIA
Student Representative: None

The House of Delegates (HoD) met in Chicago at the Leadership Symposium in July and again September at the AHIMA National Convention which was held in Los Angeles. In addition, the HoD meets quarterly for virtual HoD Forums, House Leadership meetings, and Envisioning Collaborative sessions.

The Members of the AHIMA House of Delegates for 2017-2018 are as follows:

House Leadership Team: Courtney Burbach
Envisioning Collaborative: Tina Mazuch
HoD Representative: Courtney Burbach
HoD Representative: Tina Mazuch
HoD Representative: Rachel Berry
HoD Representative: Jessica Fiorelli
HoD Representative: Samantha Kuhlmann

This past year, the NHIMA Board's goal was to be more transparent, utilize financial resources for the gains of membership and enhance the NHIMA website. As you will see in the budget proposal for next year, the Board has evaluated utilizing KnowledgeConnex as many other state organizations due to enhance the website content and functionality for its members. This is an additional cost to the budget, but the board felt it was overdue and would provide great benefits to our members. The Board also focused on enhancing coding speakers through webinars and voted to utilize some of the extra funds for the benefits of members regarding strong coding education through webinars.

The NHIMA Board selected Sarah Lane as this year's scholarship recipient. Sarah received a \$500 scholarship towards her Bachelor's degree in Health Information Administration. Ms. Lane is currently a student at Clarkson College in Omaha. She was recognized by her references as working in the HIM field and a strong ability to apply her knowledge to her current HIM courses. She is always eager to assist other students in understanding HIM concepts. She is described as being very organized, dedicated, steady, dependable and conscientious! Congratulations Sarah!

The Board met in August to develop the strategic plan for 2017-2018. We strive to keep the mission of NHIMA at the center of our work. The mission is "to be the professional community that promotes quality health information for the benefit of patients, providers and other users of health information through education, advocacy and collaboration". Our focus was to review and add to the Strategic plan in areas where we feel HIM is expanding in to which resulted in adding the Information Governance to the Strategic Plan. This will be an area that will continue to be enhanced as we move this direction in HIM.

I would love to take this opportunity to thank all the committee chairs and committee members who have worked extremely hard for the benefit of NHIMA. Please see their attached reports for their individual committee activity. I cannot say enough about the hard work of our volunteers. Without your hard work and commitment, NHIMA would not be the organization that it is today.

As I near the conclusion of my year with NHIMA as President, I would like to thank all the board members. This past year has presented a lot of challenges with the replacement of the Central Office Coordinator, not once, but twice, as well as the board members stepping up to the plate when the President Elect resigned due to moving out of state. I absolutely could not have done this job without every single one of them. They have been my rock and backbone through these transitions. Thank you for being on this leadership team with me. I feel a lot of great things were accomplished and I feel there

is a lot more on the horizon. I would again like to thank the committee chairs and the committee volunteers. It is wonderful to see a group of dedicated and committed professionals come together to achieve a common goal. I also want to thank the members for their support and dedication to NHIMA and the HIM profession especially in light of all the unexpected board level changes we had this past year. Thank you for giving me the opportunity and allowing me to serve as your President. I couldn't have done it without each and everyone one of you! Thank you again.

Announcement of Officers

New Business

Adjournment

Distinguished Members

1985 Phyllis Jensen, RRA
1986 Donna Farmer, RRA
1987 Joan Halsted, RRA
1988 Ellen Jacobs, RRA
1989 Gladys Green, ART
1990 Pat Barrett, ART
1991 No Award
1992 Betty Reading, ART
1993 No Award
1994 Peg Peterson, ART
1995 No Award
1996 Rita Potter, RRA
1997 Cindy Smith, RRA
1998 Kathleen Gurnett, RRA
1999 Sue Grennan, RRA
2000 No Award
2001 Tom Cleary, RHIA
2002 Pam Koch, RHIA
2003 Kimbra Johnson, RHIA
2004 No Award
2005 Website Redesign Task Force & Professional Promotions Committee
2006 Ellen Jacobs, RHIA
2007 Erma Jean Heine, RHIT
2008 Monica Seeland, RHIA
2009 Nancy Kinyoun, RHIA
2010 Donna Keller, RHIT
2011 Theresa Rihanek, RHIA, CCS
2012 No Award
2013 Ranae Race, RHIT
2014 ICD-10 Task Force
2015 Charlene Dunbar, RHIA & Charlene Tilson, RHIT
2016 Gretchen Jopp, RHIA
2017 Kimbra Johnson, RHIA

Past NHIMA Presidents

1950-51 Sister M. Paphnutiana	1951-52 Sister M. Rosita
1952-53 Eunice Munn	1953-54 Sister M. Eugene
1954-55 Kathleen Folz	1955-56 Patricia Nicol
1956-57 Marjorie Roscoe	1957-58 Elizabeth Schultz
1959-60 JoAnn Olsen, RRL	1960-61 Rose Anderson, RRL
1961-62 Sister M. Edmondine, RRL	1962-63 Pearl Nuss, RRL
1963-64 Betsy Clapp, RRL	1964-65 Patricia Nicol, RRL
1954-66 Jane Jones, RRL	1966-67 Sister Mary Eugene, RSM, RRL
1967-68 Sister Mary Manuel, OSF, RRL	1968-69 Blanche Laughlin, RRL
1970-71 Barbara Hays, RRL	1971-72 Ardis Swanson, RRL
1972-73 Lois Givens, RRA	1973-74 Sister Dolores Preisinger, RSM, RRA
1974-75 Kathleen Gurnett, RRA	1975-76 Phyllis Jensen, RRA
1976-77 Patricia Hopp, RRA	1977-78 Peg Wallace, RRA
1978-79 Betty Bauer, RRA	1979-80 Kathryn Wells, RRA
1980-81 Marcia Bruening, RRA	1981-82 Donna Farmer, RRA
1982-83 Sigrid Anderson, RRA	1983-84 Gloria Wegman, RRA
1984-85 Tom Cleary, RRA	1985-86 Joan Halsted, RRA
1986-87 Pat Barrett, ART	1987-88 Sue Grennan, RRA
1988-89 Janet Klitz Dooley, RRA	1989-90 Pam Sweeney, RRA
1990-91 Betty Reading, ART	1991-92 Rita Potter, RRA
1992-93 Colleen Classen, ART	1993-94 Pat Barrett, ART
1994-95 Cindy Smith, RRA	1995-96 Cindy Smith, RRA
1996-97 Pat Rhodes, RRA	1997-98 Alane Combs, RRA
1998-99 Alane Combs, RRA (Jul-Dec)	1998-99 Pam Koch, RRA (Jan-Jun)
1999-00 Pam Koch, RRA	2000-01 Kimbra Johnson, MA, RHIA
2001-02 Cindy Sestak, RHIA	2002-03 Shirley Carmichael, RHIT
2003-04 Wanda Cantrell, RHIA, CCS, CCS-P	2004-05 Nancy Kinyoun, RHIA
2005-06 Charlene Tilson, RHIT	2006-07 Donna Keller, RHIT

2007-08 Kari Eskens, RHIA

2009-10 Ranae Race, RHIT

2011-12 Connie Henderson, RHIT

2013-14 Charlene Dunbar, MBA, RHIA

2015-16 Carla Dirkschneider, MS, RHIA

2017-2018 Courtney Burbach, RHIA

2008-09 Kimberley Hazelton, MA, RHIA

2010-11 Angie Gage, MHA, RHIA

2012-13 Michelle Ilsley, RHIT

2014-15 Shirley Carmichael, RHIT

2016-2017 Dawn Goodsell, RHIA